

MANAGING A SCHOOL – KEEPING YOURSELF RIGHT

DATE 8th March 2017

VENUE Airth Castle Hotel, Airth, by Falkirk

OBJECTIVES & AIMS

- To give senior leaders practical advice in dealing successfully with pupil issues, parents, staff, the local and national press, the local authority or Board of Governors and any others who may make your life challenging
- To provide opportunities through workshops for discussion and questioning
- To create the opportunity to meet informally with colleagues from other schools

TARGET AUDIENCE Head Teachers, Depute Head Teachers

PROGRAMME

09.00 – 09.30

REGISTRATION

09.30 – 09.40

Welcome & Introduction

David Mitchell, PD Manager SLS

09.40 – 10.40

Session 1 : HR Issues – Discipline/Grievance/Occupational Health

Jim Thewliss, General Secretary School Leaders Scotland

Neil Shaw, Field Officer School Leaders Scotland

10.40 – 11.10

COFFEE

11.10 – 12.10

Session 2 : Health & Safety

Neil Shaw & Fred Young SSERC

12.10 – 13.10

LUNCH

13.10 – 14.10

Session 3 : Media & Parental Involvement

Jim Thewliss & Richard Bettsworth, Media Officer ASCL

14.10 – 15.10

Session 4 : Finance

Gary Greenhorn Head of Resources, Children & Young Person's Services, Falkirk

15.10 – 15.30

Open Forum